



TOWN OF PERALTA

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Bryan R. Olguin
Mayor

M. Leon Otero Pro Tem
Claudio Moya
Joseph Romero
Randy Smith
Councilors

MEETING MINUTES

THE GOVERNING BODY OF THE TOWN OF PERALTA HELD A REGULAR MEETING ON TUESDAY, AUGUST 27th, 2019 AT 6:00PM IN THE PERALTA TOWN HALL, 90-A MOLINA ROAD, PERALTA, NM.

1. **CALL TO ORDER** - Meeting was called to order at 6:03pm by Mayor Pro Tem Leon Otero. Councilors present were Councilor Smith and Councilor Moya. Absent was Mayor Olguin and Councilor Romero.
2. **PLEDGE OF ALLEGIANCE**- was led by Mayor Pro Tem Leon Otero.
3. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE AGENDA FOR AUGUST 27th, 2019** - Motion to approve the agenda was made by Councilor Smith, second by Councilor Moya. Approved.
4. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE MINUTES FOR JULY 23rd, 2019 REGULAR MEETING** - Motion to approve was made by Councilor Smith, second by Councilor Moya. Approved.
5. **DEPARTMENT REPORTS**
 - a. Police report was presented by Sgt. Brian Berrios. The July police report for the Town of Peralta is attached.
 - b. Fire Department - Fire report for July was read by Councilor Smith. Councilor Smith asked Mayor Tem Otero to speak with Mayor Olguin and Fire Chief Dear about fire reports that address "Illegal Burn/Recreational Fire" and "Illegal Burn/Nothing Found". These should not be described as Illegal Burns due to the Fire Ordinance changes that were addressed in July 2017 on Recreational Fires and 'Nothing Found' is simply a False Alarm and should be cited as such. July fire report is attached.
 - c. Court Report – Municipal Court report for July was read by Councilor Smith, the court report is attached.
 - d. Clerk's Report - Town/Utility report was read by Town Clerk Kori Taylor. Town Clerk Taylor completed and successfully passed the Procurement Training in July and is now certified as a NM State Procurement Officer for the Town of Peralta. The clerk's report is attached.
 - e. Finance Report- GRT revenue for the months of July and August were presented by Deputy Clerk/Treasurer Steve Robbins. The August 27th P&L and Fund Balance Reports are attached.
6. **DISCUSSION ITEMS**
 - a. RFP for the On Call Multi-Unit Roadway/Drainage Project. Town Clerk Taylor explained this On Call contract has expired for nearly two years and approval is needed.
 - b. RFP for On Call Engineering and Architectural Services. Town Clerk Taylor explained this On Call contract expired in 2016 and approval is needed.
 - c. Landscaping and Fencing on Community Center Property. Council wanted to wait on the Architectural/Engineering design for the property before any improvements, such as landscaping and fencing are done.
 - d. Landscaping and Fencing on Highway 47 and Molina Property. The Council agreed that fencing and landscaping would be necessary to keep the property properly maintained.
7. **PUBLIC COMMENTS**

Resident Shawn Fairman asked the Council if it would look into the flooding issue that occurs on the east side of Highway 47, specifically at the Post Office and south to Rustic Charm. Town Clerk Taylor said this has been an ongoing issue for over 2 years and there are two other areas further south on Highway 47 that are also of concern. She has a meeting set up next week with representatives from Molzen Corbin and NMDOT and to address this serious concern.
8. **ACTION ITEMS**
 - a. Consideration and possible action to approve Resolution 2019-016 NMED Grant Agreement. Motion was made to approve Resolution 2019-016 by Councilor Smith, seconded by Councilor Moya, Approved.
 - b. Consideration and possible action to approve RFP for on call Engineering and Architectural Services. Motion was made by Councilor Smith, second by Councilor Moya, Approved.

- c. Consideration and possible action to approve RFP for on call Multi-Unit Roadway/Drainage Project. Motion to approve was made by Councilor Moya, second by Councilor Smith, Approved.
- d. Consideration and possible action to approve the Mayor and Clerk's recommendation to hire a Code Enforcement Officer. At this time Councilor Smith stated he did not know anything about the individual that the Mayor or Clerk was recommending to the Governing Body and he would have liked an opportunity to interview or at least be introduced to this person. Therefore, he stated he was basing his approval only on the Mayor and Clerk's recommendation. Councilor Smith made Motion to approve the hiring of a Code Enforcement Officer, second by Councilor Moya. Approved.

6. GOVERNING BODY REPORTS

Councilor Smith - No report

Councilor Moya - Volunteers needed for the Fiestas on October 5th. No further report.

Councilor Otero - No report

Councilor Romero - Absent

Mayor Olguin - Absent

11. NEXT MEETING The next Workshop meeting will be held on Tuesday, September 10, 2019 at 6:00pm. The next Regular Town Council meeting will be held on Tuesday, September 24, 2019 at 6:00pm. Both meetings will be held at the Peralta Town Hall, 90-A Molina Rd., Peralta, NM.

12. ADJOURNMENT – Mayor Pro Tem Otero asked for motion to adjourn. At this point Councilor Moya wanted to “back up here a minute”. Councilor Moya also agreed with Councilor Smith's remarks concerning the action item for hiring a prospective employee and voiced his concern for lack of knowing or interviewing an individual prior to the Governing Body making a motion to approve the hiring of that particular person for a job position. He felt the Mayor should give the Councilors an opportunity to meet someone who is being considered for employment. “So Noted” by Mayor Pro Tem Otero. Motion to adjourn was made by Councilor Smith, second by Councilor Moya. Meeting was adjourned at 6:41pm.



Transcribed by: Steven Robbins, Deputy Clerk/Treasurer



Attest by: Kori Taylor, Town Clerk/Utility Director